

**SNOHOMISH COUNTY SCHOOLS**  
**MCKINNEY-VENTO MEETING 11/18/16**

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**IN ATTENDANCE: 16 staff from 8 districts, plus 1 from NW ESD**

| District      | First name | Last Name   | Title   |
|---------------|------------|-------------|---|
| Arlington     | Christy    | Byle        | Administrative Assistant                        |
| Edmonds       | Leanne     | Brisbois    | McKinney-Vento Liaison                          |
| Edmonds       | Craig      | Christensen | Transportation Director                         |
| Edmonds       | Arlet      | Gess        | Transportation<br>Dispatcher/MKV Router         |
| Everett       | Nancy      | Brown       | Routing Specialist                              |
| Everett       | Amy        | Perusse     | McKinney-Vento Facilitator                      |
| Granite Falls | Carol      | Panagos     | Director Of Special Programs                    |
| Marysville    | Mike       | Sullivan    | Executive Director of Finance<br>and Operations |
| Marysville    | Deanna     | Bashour     | Categorical Programs<br>Secretary               |
| Marysville    | Vanessa    | Jamison     | Route Analyst                                   |
| Monroe        | Ginnie     | Ayres       | Director For Instructional<br>Programs          |
| Monroe        | Barb       | Baanrud     | Transportation Router Days                      |
| Monroe        | Joe        | Banach      | Transportation Director                         |
| Monroe        | Lisa       | Carlson     | Transportation Router<br>Afternoons             |
| Mukilteo      | Beth       | VanderVeen  | Director of Student Services                    |
| NWESD         | Anna       | Esquibel    | NWESD Regional<br>Transportation Coordinator    |
| Snohomish     | Veronica   | Schmidt     | Transportation Supervisor                       |

**INTRODUCTION**

Amy welcomed everyone to the meeting and we all introduced ourselves. Thank you to Leanne Brisbois for arranging to host the meeting at the Edmonds location.

**Review and Approval of August Minutes – Minutes were approved as distributed.**  
**View/Print [August 2016 Minutes](#).**

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| <p><b><u>Action Item:</u></b> Amy will follow up with Cocoon House amending CH Release of Information Form to include the physical address of the shelter where the student resides so transportation needs can be clearly determined.</p> |
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### **FOSTER CARE**

Reminder that the [OSPI website](#), is the best place to find current information and upcoming changes to the Foster Care Education Program. New Foster rules go into effect on December 10, 2016 and are intended to keep Foster Kids educationally stable with similar provisions to McKinney-Vento. For additional information and resources contact Donna LaFrance, Educational Lead for Snohomish County 206-639-6207  
[Donna.LaFrance@dshs.wa.gov](mailto:Donna.LaFrance@dshs.wa.gov)

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| <p><b><u>Action Item:</u></b> Request for clarification of what happens if the district is considered to be “fully funded” and excess cost incurs for a foster student. Will Children’s Administration cover the excess?</p> |
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### **ACTION ITEM REPORTS AND UPDATES (ALL):**

Announcement: Director, Student Transportation at OSPI is **Glenn Gorton** 360-725-6121 [glenn.gorton@k12.wa.us](mailto:glenn.gorton@k12.wa.us).

### **Transportation Operation Allocation:**

Anna Esquibel of NW ESD reported that OSPI is not addressing cars/vans but are instead looking at the previous year’s coefficient number to predict funding for the current year. More information and reports are available at

<http://www.k12.wa.us/Transportation/STARS/default.aspx#allocations>

Snohomish County reported numbers in STARS EDS for transportation of McKinney-Vento students for 2015-16 school year. These numbers represent transportation provided for students **outside** of established in district routes:

| District        | Student Counts<br>AM &PM | Total Miles      | Total Cost       |
|-----------------|--------------------------|------------------|------------------|
| ARLINGTON       | 1,926                    | 46,971           | 68,263           |
| EDMONDS         | 37,335                   | 212,867          | 893,240          |
| EVERETT         | 34,608                   | 282,680          | 895,757          |
| FERNDAL         | 3,873                    | 37,493           | 106,878          |
| GRANITE FALLS   | 4,217                    | 114,482          | 276,677          |
| LAKE STEVENS    | 8,992                    | 221,608          | 590,721          |
| LAKEWOOD        | 2,240                    | 31,971           | 45,700           |
| MARYSVILLE      | 19,812                   | 264,992          | 581,641          |
| MONROE          | 2,780                    | 107,553          | 151,798          |
| MUKILTEO        | 14,969                   | 111,288          | 399,081          |
| SNOHOMISH       | 5,107                    | 119,810          | 443,021          |
| STANWOOD-CAMANO | 1,821                    | 58,882           | 77,675           |
| <b>TOTAL</b>    | <b>137,680</b>           | <b>1,610,597</b> | <b>4,530,452</b> |

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Mike Sullivan noted that IRS reimbursement rates are \$0.57/mi but the actual cost for school districts is approximately \$2.81/mi. Question about whether Children's Administration will base their portion of costs to transport foster students on the IRS rates or the actual. The actual includes salary, benefits, insurance, maintenance, etc... which are requirements with school district transportation.

### **Standardized MV Transportation Request Form:**

It was discussed and decided that a Google shared folder for all McKinney-Vento templates would be great. We can put documents that we each find helpful and create a County "Toolbox" for McKinney-Vento/Foster. It was requested that we have abbreviations for schools listed for each district and that we have bell times and addresses for each school. Also requesting uploading district calendars to a shared drive.

**Update:** Shared Google Drive is active (This is not a place to store any confidential student information but to upload shared templates.)

*Link will be sent in a direct email to Snohomish County McKinney-Vento contacts*

### **Snohomish County districts coordination of Homeless Transportation:**

Mike Sullivan of Marysville SD is exploring a plan for a co-op venture of fleet buses & drivers for an extensive service area by gathering information about the logistics and financial arrangements and impact. Mike reports that this would likely have to be hosted by one district as a hub that routes all county MKV/Foster students. He spoke of innovative ideas like partnering with the local YMCA and Boys and Girls Clubs to develop one stop drop off and pick up locations for families with students who have multiple start and end times. This eliminates the need for extra routes, drivers, and lengthy bus rides.

Discussion topics surrounding this cooperative idea included: Radios for drivers, communication process, grant availability, Durham as a contractor, looking at other districts/programs who are already implementing similar strategies (ESD 112 Head Start & Sno-Isle Skills Center), as well as keeping in mind the TLC required for working with the vulnerable and high-needs population of McKinney-Vento/Foster students.

**Action Item:** Mike will continue to explore the idea and we will revisit at a later meeting. Others with ideas, please connect with Mike. [mike\\_sullivan@msd25.org](mailto:mike_sullivan@msd25.org)

### **SHARED FORM LETTER TEMPLATES:**

*See shared Google Drive Folder*

### **OTHER ITEMS:**

Winter Resources and Cold Weather Shelter listings distributed

Template for Holiday Help-Christmas House Letters will be emailed to liaisons to merge for their eligible families.

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### **NEXT STEPS – FUTURE MEETINGS AND FOCUS:**

- Donna LaFrance, DSHS Education Lead, invited to a future meeting.
- Review standardized templates
- Follow up on Transportation action items
- Review scheduling and need for future meetings

### **General requests for these meetings were:**

- Centrally located at the Everett Public Schools Community Resource Center
- During the 10:00am-12:00pm time slot
- Preferably on a Friday
- Before the start of school
- At least a week after major holiday breaks (thanksgiving, winter, spring)

### ***Upcoming meeting dates:***

***May 19, 2017 Everett Public Schools Community Resource Center***

***August 4, 2017 Everett Public Schools Community Resource Center***

Amy Perusse is contact person to send agenda items to: [aperusse@everettsd.org](mailto:aperusse@everettsd.org)